



# Digital Technology Policy

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Ratified:

Next Review: 2023

## Rationale

Digital technology is an integral part of life. It also plays a role in learning. Education authorities need to ensure that staff, students and the school community engage in these technologies appropriately, legally and ethically. Levels of protection for child safety in the use of any technology is also required.

Digital technology is used to effectively find, analyse, create, communicate and use information to enhance learning and to engage the school community. This includes the use of technology such as email, Internet, phone, mobile device, social media sites, online discussion and chat facilities, copying and printing.

## Background

DOBCEL embeds technology in the life and operations of its offices and school. It is important that the use of this technology is used in a purposeful, responsible, legal and ethical manner that is consistent with the diocesan vision.

## Scope

This policy applies to all schools operating under the delegated governance of Diocese of Ballarat Catholic Education Limited (DOBCEL).

## Policy

- This policy must be made available on school websites
- Reference to the policy must be made in staff and parent handbooks
- Students are inducted each year on the policy requirements
- Staff, students and parents must sign the 'Acceptable Use and Cybersafety Agreement'
- The technology coordinator and risk management leader in conjunction with the principal will identify any risk management issues and follow the processes for risk management to ensure that risks are recorded, monitored and minimized.

## Relevant Legislation

The use and provision of technology must not intervene the following legislation:

- Age Discrimination Act 2004
- Australian Human Rights Commission Act 1986
- Disability Discrimination Act 1975
- Sex Discrimination Act 1984
- Equal Opportunity Act 2010 (Victoria)
- Crimes Amendment (Bullying) Act 2011
- Commonwealth Privacy Act 1988.

## Key related documents

- DOBCEL's Duty of Care-Supervision of Students
- DOBCEL's Equal Opportunity Anti-Bullying and Anti-Harassment Policy
- DOBCEL's Pursuing Fullness of Life: Student Outcomes
- DOBCEL's Pastoral Care and Wellbeing Policy
- DOBCEL 's Privacy Policy

## Appendix